

To: **Members of the Oxfordshire Health & Wellbeing Board**

Notice of a Meeting of the Oxfordshire Health & Wellbeing Board

**Thursday, 16 March 2023 at 2.00 pm
Council Chamber - County Hall, New Road, Oxford OX1 1ND**

If you wish to view proceedings online, please click on this [Live Stream Link](#).



Martin Reeves
Chief Executive

March 2023

Contact Officer: **Democratic Services**
Email: committees.democraticservices@oxfordshire.gov.uk

Membership

Chair – Cllr Liz Leffman (Leader, Oxfordshire County Council)

Vice Chair – Sam Hart, Buckinghamshire Oxfordshire Berkshire West Integrated Care Board

Board Members:

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| Councillor Joy Aitman | West Oxfordshire District Council |
| Ansaf Azhar | Corporate Director of Public Health & Wellbeing, Oxfordshire Co Co |
| Councillor Tim Bearder | Cabinet Member for Adult Social Care, Oxfordshire Co Co |
| Councillor Liz Brighthouse OBE | Deputy Leader and Cabinet Member for Children, Education & Young People's Services, Oxfordshire Co Co |
| Dr Nick Broughton | Chief Executive, Oxford Health Foundation Trust |
| Sylvia Buckingham | Chair, Healthwatch Oxfordshire |
| Councillor Maggie Filipova-Rivers | South Oxfordshire District Council |
| Karen Fuller | Interim Corporate Director of Adult and Housing Services, Oxfordshire Co Co |
| Kevin Gordon | Corporate Director for Children's Services, Oxfordshire Co Co |
| Dr James Kent | Chief Executive, Integrated Care Board |
| Dan Leveson | Place Director for Oxfordshire, Buckinghamshire Oxfordshire Berkshire West Integrated Care Board |
| Councillor Mark Lygo | Cabinet Member for Public Health & Equality, Oxfordshire Co Co |
| Kerrin Masterman | GP Representative |
| Professor Sir Jonathan Montgomery | Chair, Oxford University Hospitals NHS Foundation Trust |

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| Councillor Helen Pighills | Vale of White Horse District Council |
| David Radbourne | Regional Director Strategy and Transformation, NHS England |
| Yvonne Rees | Chief Executive, Cherwell District Council (District Representative) |
| Martin Reeves | Chief Executive, Oxfordshire Co Co |
| Councillor Louise Upton | Oxford City Council |
| Councillor Barry Wood | Cherwell District Council |

Notes: • *Date of next meeting: 29 June 2023*

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chair**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on Friday 10 March 2023. Requests to speak should be sent to jonathan.deacon@oxfordshire.gov.uk.

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

5. **Note of Decisions of Last Meeting (Pages 1 - 8)**

To approve the Note of Decisions of the meeting held on Thursday 1 December 2022 and to receive information arising from them.

6. **Health Protection Update**

2.05pm

A verbal update from Oxfordshire County Council's Director for Public Health, Ansaf Azhar.

7. **Report from the Board's Workshop on the Integrated Care System Strategy (Pages 9 - 12)**

2.15pm

This report summarises the main outcomes from the Health and Wellbeing Board workshop on 19th January 2023 undertaken to input into the consultation exercise for the development of the Integrated Care Systems strategy. The ICS strategy has since been finalised and signed off by the Integrated Care Partnership on 1st March 2023.

The Board are asked to note the output from the workshop on 19th January 2023 regarding the new Integrated Care System Strategy and that this strategy has now been finalised and published.

8. Development of ICB 5-year Joint Forward Plan (Pages 13 - 20)

2.30pm

Presentation by Rob Bowen, the Deputy Director of Strategy, Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Board

9. Developments of "Place" Working in Oxfordshire- Joint Local Health and Wellbeing Strategy, Joint Strategic Needs Assessment and Place-Based Partnership (Pages 21 - 26)

2.45pm

This report outlines the work happening to develop 3 key components to support effective Place working: the Oxfordshire Joint Strategic Needs Assessment, the development of a new Joint Local Health and Wellbeing Strategy and the formation of the Oxfordshire Place-Based-Partnership.

The Health and Wellbeing Board is **RECOMMENDED** to;

- (a) Agree the timelines and process for the development of the Oxfordshire Joint Strategic Needs Assessment and the Joint Local Health and Wellbeing Strategy in order to meet the board's statutory duty to publish these documents
- (b) Agree the oversight for this work to be undertaken by steering group(s) made up of relevant officers and staff from organisations that form the Oxfordshire Health and Wellbeing Board
- (c) Note the development of the Oxfordshire Place-Based-Partnership, its overall aim and the main areas of focus for the partnership.

10. Support for Carers - Developing a strategic approach

3.15pm

The Health and Wellbeing Board is **RECOMMENDED** to:

- A. Develop and publish a new All-age Unpaid Carers Strategy for Oxfordshire, based on priorities expressed by carers of all ages
- B. Align workplans across Health, Education and Social Care to the refreshed All-age Unpaid Carers Strategy for Oxfordshire so that all services have procedures in place to identify and support unpaid carers, regularly review procedures, and seek ways to support and include carers
- C. Develop and keep updated a central public repository of information for carers so that carers and those supporting/advising them can easily find

support

- D. Support the establishment of the overview arrangements necessary to ensure improvements are achieved across the system.

11. Developing community research capacity and partnerships across Oxfordshire (Pages 27 - 30)

3.35pm

It is suggested that three key areas of research work are developed: Oxfordshire County Council research capabilities, creating a community research network, and making better use of data.

The Health and Wellbeing Board is **RECOMMENDED** to:

DISCUSS and ADVISE on current proposals to develop our approach to community research across Oxfordshire, focused on addressing the wider determinants of health and tackling inequalities.

SUPPORT proposed funding bids to the National Institute for Health Research (NIHR) and to UK Research and Innovation (UKRI)

12. Report from Healthwatch Oxfordshire (Pages 31 - 36)

3.50pm

To report on views of health care gathered by Healthwatch Oxfordshire.

13. Performance Report (Pages 37 - 40)

4.00pm

To receive an update on latest performance against agreed Health & Wellbeing Board metrics.

14. Reports from Partnership Boards (Pages 41 - 92)

4.05pm

To receive updates from Partnership Boards. Reports from –

- Health Improvement Board; and
- Children's Trust.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.